

## **REQUEST FOR QUOTATION TO SUPPLY VIDEO CONFERENCE EQUIPMENT**

The Managing Director of ZEP-RE invites the supplier to quote for delivery and installation of video conference equipment. The eligibility criteria are shown below.

### **1. Eligibility Criteria**

The supplier should have the following capabilities: -

- Advanced experience in video conference equipment or other IT equipment supply with a minimum experience of five years
- Recommendation from an authorized dealer in Kenya

### **2. Scope of work**

The main goal of this assignment is to acquire and install the needed video conference equipment in the 11<sup>th</sup> floor lounge. The exact required equipment is highlighted in the TOR that are attached with this RFQ. For any questions about the exercise don't hesitate to contact the ZEP-Re IT department.

**Those interested may submit their quote via email to [procurement@zep-re.com](mailto:procurement@zep-re.com), showing costs for the licenses.**

**The deadline is 16:00 hours Kenyan time on 23<sup>rd</sup> SEPTEMBER 2024.**

**The proposal should be addressed to the CTO, ZEP-RE (PTA Reinsurance Company), P.O. Box 42769 00100 Nairobi, Kenya.**

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