



EXCELLENT CAREER OPPORTUNITY DIGITAL SOLUTIONS ANALYST - INFRASTRUCTURE

ZEP-RE (PTA Reinsurance Company) is a specialized institution of the Common Market for Eastern and Southern Africa (COMESA) established to service and develop the insurance and reinsurance industry within the Region. In partnership with the World Bank, ZEP-RE was assigned as the implementing agency for the De-Risking, Inclusion and Value Enhancement of pastoral economies in the Horn of Africa Project (DRIVE), a regional International Development Association (IDA) project implemented in Djibouti, Ethiopia, Kenya, and Somalia. We are seeking high caliber and results-oriented professionals to manage in the project implementation.

A. SUMMARY

Duty Station: Nairobi
Project Duration: 4 years

B. THE ROLE

The company seeks the services of a Digital Solutions Analyst - Infrastructure. The goal of the assignment will be implementation, management, maintenance, enhancement, and support of DRIVE project hardware systems (Servers, Databases, Switches, Laptops, and cloud resources). They will also manage information security activities for the project.

Duties and Responsibilities of the Consultant

The Digital Solutions Analyst - Infrastructure will report to the Digital Solutions Manager, their specific tasks include:

- Work with users to define hardware system requirements for the project.
- Delivery of the hardware requirements for DRIVE Project
- Serve as the first point of contact for DRIVE ICT support incidents.
- Maintain records of system incidents
- Provide Level 1 customer service and functional support to end-users.
- Work with users to diagnose, review, and resolve hardware incidents.
- Take actions that safeguard project information
- Participate in activities and research to maintain knowledge of industry developments.

C. THE PERSON

Candidates should meet the following qualifications:

- a) Degree in Computer Science or related field of study.
- b) Demonstrated experience in undertaking infrastructure projects.
- c) Demonstrated experience administering hybrid infrastructure (on premise and cloud)

- d) IT professional qualifications.
- e) A minimum of 2 years' experience in the IT field.
- f) Some experience preferably in an insurance/ reinsurance company is an asset.
- g) High integrity, passionate and loves challenges and innovative.
- h) Detail oriented with strong technical skills.
- i) Good communication and interpersonal skills in a team-oriented environment.
- j) Ability to work under pressure to meet deadlines.
- k) Should be a member of relevant professional bodies with good standing.

Candidates who meet the above requirements should submit applications to the HR & Admin Manager by **e-mail** attaching a detailed CV, scanned copies of academic & professional qualifications, **current remuneration** and three referees by Friday 26th May 2023 to: recruitment@zep-re.com.

ZEP-RE is an equal opportunity employer and is committed to gender equality in its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED